



DATA COLLECTION FORM - SCHOOL DROP-OFF OBSERVATION

Today's Date _____ School _____

Your Name _____

Location _____

DIRECTIONS

Mark the "Time Started" and "Time ended" on each page. If you need multiple pages, mark the times that you begin and end each page.

Make a record of every car that drops off students at this location. Do not count traffic that is simply passing through.

In this case, "car" refers to any personal vehicle – sedan, minivan, SUV, pickup, taxi etc. Do not count school buses, school district vans, pedestrians or cyclists.

When observing behavior, check every box that applies. If a car drops off multiple passengers, give a checkmark for each passenger.

The first priority is to get an accurate count of the cars, and the second is to record the behaviors. If cars arrive faster than you can tally, simply check the box (☐) to count the car and move on. Draw a solid line through the row to indicate that you did not record data for that vehicle.

Make additional notes if you notice behavior that affects pedestrian safety and is not covered by this check list.

Example: **Car 1** drives up, drops 2 students at the designated location. The students exit from both sides of the car. The parent keeps the motor on while the children talk to friends, tie their shoes and eventually enter the school. ("Idling" is anything longer than time required to drop and go).

Car 2 approaches on the far side of the street, lets a single student out on the curb. The student crosses the street right there, and the parent drives off.

	Driver approach to school			Passenger exit from car			Passenger crossing behavior			Driver wait and departure				Notes
	Uses drop-off area	Pulls to curb	Wrong direction	Number dropped off	Exits onto curb	Exits into street	Does not cross	Crosses at corner/crosswalk	Crosses mid block	Drop and go	Idles	Parks and exits	U-turn	
Car 1 <input checked="" type="checkbox"/>	✓	✓		✓✓	✓	✓	✓✓				✓			
Car 2 <input checked="" type="checkbox"/>		✓		✓	✓				✓	✓				Driver using cell phone

Time Started: _____

Location: _____

	Driver approach to school			Passenger exit from car			Passenger crossing behavior			Driver wait and departure				Notes
	Uses drop-off area	Pulls to curb	Wrong direction	Number dropped off	Exits onto curb	Exits into street	Does not cross	Crosses at corner/crosswalk	Crosses mid block	Drop and go	Idles	Parks and exits	U-turn	
Car 1 <input type="checkbox"/>														
Car 2 <input type="checkbox"/>														
Car 3 <input type="checkbox"/>														
Car 4 <input type="checkbox"/>														
Car 5 <input type="checkbox"/>														
Car 6 <input type="checkbox"/>														
Car 7 <input type="checkbox"/>														
Car 8 <input type="checkbox"/>														
Car 9 <input type="checkbox"/>														
Car 10 <input type="checkbox"/>														
Car 11 <input type="checkbox"/>														
Car 12 <input type="checkbox"/>														
Car 13 <input type="checkbox"/>														
Car 14 <input type="checkbox"/>														

Time Ended: _____

Initials: _____